

COUNCIL AND CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claimant's Name Ben Cleveland
 Title Mayor
 Date Nov-18

Date Expenses Incurred	Business Purpose of Expense (must include (if applicable) date of travel & destination)	EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify	KMS Driven	Milage Calculated @ \$0.4415	Meals			Hotel	Other Expenses	Total Expense (\$)
					Breakfast	Lunch	Dinner			
11/6/2018	NSFM Conference	Meal		\$ -			\$ 21.16		\$ 21.16	
11/7/2018	NSFM Conference	Meal		-			52.90		52.90	
11/6/2018	NSFM Conference	Meal, Hotel		-	73.84		436.35		510.19	
Nov 6 to Nov 9	NSFM Conference	Registration		-				115.68	115.68	
									-	
TOTAL									\$ 699.93	

****Alcohol cannot be expenses by an individual to the Town of Digby**