CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claiment's Name E. Tom Ossinger
Title Chief Administrative Officer
Date 30-Jun-21

Date Expenses Incurred	Business Purpose of Expense (must include (if applicable) date of travel & destination)	EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify	KMS Driven	Milage Calculated @ $0.4670	Meals: Breakfast	Meals: Lunch	Meals: Dinner	Hotel	Other Expenses	Total Expense ($)
6/22/2021	TMC Law - Kentville NS Meeting with Legal Counsel and Land Surveyor	Mileage	250	$ 115.38	$ -	$ -	$ -	$ -	$ -	$ 115.38
					$ -	$ -	$ -	$ -	$ -	$ -
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				$ -						$ -
				$ 115.38	$ -	$ -	$ -	$ -	$ -	
									TOTAL	**$ 115.38**

****Alcohol cannot be expensed by an individual to the Town of Digby**

Form version: as amended Nov 21, 2017