

CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claimant's Name E. Tom Ossinger
Title Chief Administrative Officer
Date 27-May-24

Date Expenses Incurred	Business Purpose of Expense (must include (if applicable) date of travel & destination)	EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify	KMS Driven	Milage Calculated @ \$0.5770	Meals			Hotel	Other Expenses	Total Expense (\$)
					Breakfast	Lunch	Dinner			
2024-02-09	Waste Check (Haulers information Meeting) - Yarmouth	Mileage	210	\$ 122.60						\$ 122.60
2024-04-23	CAO Workshop - IMSAs - Kentville	Mileage	250	\$ 145.95						\$ 145.95
May 8-10, 2024	NSFM Spring Workshop - Baddeck	Mileage	1,107	\$ 646.27						\$ 646.27
May 8-10, 2024	NSFM Spring Workshop - Baddeck	Registration		\$ -				\$ 664.70		\$ 664.70
May 8-10, 2024	NSFM Spring Workshop - Baddeck	Hotel		\$ -			\$ 307.98			\$ 307.98
2024-05-08	NSFM Spring Workshop - Baddeck	Meals		\$ -		\$ 20.00				\$ 65.00
2024-05-09	NSFM Spring Workshop - Baddeck	Meals		\$ -				\$ 45.00		\$ 45.00
2024-05-10	NSFM Spring Workshop - Baddeck	Meals		\$ -		\$ 20.00				\$ 20.00
2024-05-17	Department of Justice Police Service Meeting - Liverpool	Mileage	262	\$ 152.96		\$ 20.00				\$ 172.96
May 22-24, 2024	AMA Spring Conference - Fox Harbour	Mileage	754	\$ 440.19						\$ 440.19
May 22-24, 2024	AMA Spring Conference - Fox Harbour	Registration		\$ -				\$ 552.00		\$ 552.00
May 22-24, 2024	AMA Spring Conference - Fox Harbour	Hotel		\$ -			\$ 483.00			\$ 483.00
45434	AMA Spring Conference - Fox Harbour	Meals		\$ -		\$ 20.00	\$ 45.00			\$ 65.00
45435	AMA Spring Conference - Fox Harbour	Meals		\$ -	\$ 20.00					\$ 20.00
45436	AMA Spring Conference - Fox Harbour	Meals		\$ -	\$ 20.00	\$ 20.00				\$ 40.00

TOTAL **\$ 3,790.65**

****Alcohol cannot be expensed by an individual to the Town of Digby**