CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claiment's Name CAO Tom Ossinger
Title CAO
Date July 2025-NIL **No expenses to report**

					Meals					
Date Expenses Incurred	**Business Purpose of Expense (must include (if applicable) date of travel & destination)**	**EXPENSE TYPE i.e.** Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify	**KMS Driven**	**Milage $0.5932/km ($)**	**Breakfast**	**Lunch**	**Dinner**	**Hotel**	**Other Expenses**	**Total Expense ($)**
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									TOTAL	**$ -**

**Alcohol cannot be expenses by an individual to the Town of Digby

Form version: as amended Nov 21, 2017