

CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claimant's Name: E. Tom Ossinger
Title : Chief Administrative Officer
Date : February 27, 2026

Date Expenses Incurred	Business Purpose of Expense (must include (if applicable) date of travel & destination)	EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify	KMS Driven	Mileage Calculated @ \$0.5932 (\$)	Meals			Hotel (\$)	Other Exp (\$)	TOTAL EXP (\$)
					Breakfast (no recpt \$20) (\$)	Lunch (no recpt \$20) (\$)	Dinner (no recpt \$45) (\$)			
February 12, 2026	REMO Advisory Committee (Clare)	Travel	96	\$ 56.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56.95
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Total Claim: \$ 56.95

****Alcohol cannot be expensed by an individual to the Town of Digby**