COUNCIL AND CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claiment's Name: E. Tom Ossinger
Title : CAO
Date : 11/6/2017

Date Expenses Incurred	Business Purpose of Expense (must include (if applicable) date of travel & destination)	Professional Development Expenses Type	Travel Expense Type	Travel/Prof Dev. Cost ($)	KMS Driven	Milage Calculated @ 0.4289	Meals: Breakfast	Meals: Lunch	Meals: Dinner	Meals: Other	Other Expenses	Paid by Town of Digby: Credit Card	Paid by Town of Digby: Invoice
9/25/2017	AIMS Asset Management Workshop - Municipal Staff - October 5, 2017	Workshop Registration		$ 113.85	-	$ -	$ -	$ -	$ -	$ -	$ 113.85	$ 113.85	
10/5/2017	AIMS Asset Management Municipal Staff workshop - Old Orchard Inn - Wolfville - Travel		Personal Vehicle/ Milage	$ 117.09	273	$ 117.09	$ -	$ -	$ -	$ -			$ -
9/25/2017	AIMS Asset Management Workshop - Elected Officials & CAO's - October 6, 2017	Workshop Registration		$ 113.85	-	$ -	$ -	$ -	$ -	$ -	$ 113.85	$ 113.85	$ -
10/6/2017	AIMS Asset Management Municipal Staff workshop - Old Orchard Inn - Wolfville - Travel		Personal Vehicle/ Milage	$ 117.09	273	$ 117.09	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10/17/17	Engage Nova Scotia - Citizen engagement Workshop - Meteghan - Travel		Personal Vehicle/ Milage	$ 59.62	139	$ 59.62	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10/27/17	Meeting with Town Solicitor - Kentville - Travel		Personal Vehicle/ Milage	$ 109.37	255.00	$ 109.37	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10/27/2017	Meeting with Town Solicitor - Kentville - Lunch		Meal Allowance	$ 15.00	-	$ -	$ -	$ 15.00	$ -	$ -	$ -	$ -	$ -
				$ 645.87		$ 403.17	$ -	$ 15.00	$ -	$ -	$ 227.70	$ 227.70	$ -

****Alcohol cannot be expenses by an individual to the Town of Digby**

Total Monthly Expenses : $ 645.87