

PLANNING ADVISORY COMMITTEE

Thursday
April 21, 2026
Council Chambers
Minutes

MEMBERS PRESENT: Councillor William McCormick, Chair
Deputy Mayor Paul Saulnier
Mayor Mike Bartlett, Vice Chair
Councillor Rick Foote
Ed Moore, Citizen Representative
Councillor Shane Weir
Charles Haliburton, Citizen Representative

STAFF PRESENT: Tom Ossinger, CAO/Development Officer
Leslie Brinton, Deputy Chief Administrative Officer
Chris Millier, Town Planner 4 Site Group (Via Zoom)
Karen Morrell, Administrative Assistant/Receptionist
Amanda Marshall, Housing Initiative Coordinator

REGRETS:

A. Call to order

The Chair called the meeting to order at 6:00 p.m.

B. Agenda

B.1 Additions/Deletions
None

B.2 Approval

Motion:

Moved by Mayor Bartlett and seconded by Deputy Mayor Saulnier, that we accept April 21, 2026 agenda as presented.

Motion Carried

C. Minutes of the Previous Meeting

C.1 March 31, 2026

Motion:

Moved by Councillor Foote and seconded by Deputy Mayor Saulnier that the minutes for March 31, 2026 be approved as presented.

Motion Carried.

D. Business Arising/Unfinished Business

D.1 None

E. Correspondence

E.1 None

F. New Business

F.1 Draft Residential LUB

A key topic of discussion was the potential inclusion of shipping containers (SEACANs) as permitted accessory structures within residential areas under the Land Use By-law (LUB). Committee members noted that while shipping containers are generally accepted in commercial and industrial settings, their use in residential zones remains more controversial. There was strong agreement on the importance of public consultation before any final decisions are made. The committee recommended that shipping containers be clearly identified as a significant proposed change within upcoming planning documents. To support informed decision-making, feedback will be gathered through a questionnaire or survey, both in advance of and during the Public Meeting scheduled for May 26, 2026. This process will help gauge community tolerance and preferences, ensuring that any future regulations reflect public input.

Motion:

Moved by Mayor Bartlett and seconded by Deputy Mayor Saulnier that Section 5.3.3 of the Land Use By-law (LUB) Residential Draft be removed and replaced with the "Shipping Containers (Sea Cans) as Accessory Buildings in Residential Zones" draft, authored by CAO Tom Ossinger. Further, that this proposed amendment remains subject to public feedback and potential revision, and be presented during the upcoming public open house to gather input on the inclusion of shipping containers in residential zones.

Ayes

**Mayor Bartlett
Deputy Mayor Saulnier
Councillor Foote
Councillor Weir**

Nays

**Ed Moore
Charles Haliburton**

Motion carried

F.2 Draft Residential MPS

Brief overview of what next to be done on new MPS.

F.3 Date of Open House Tuesday May 26, 2026

2:00 PM to 4:00 PM and 6:00 PM to 8:00 PM

2:00 PM to 4:00 PM

Mayor Bartlett
Councillor Foote
Councillor Weir
Charles Haliburton

6:00 PM to 8:00 PM

Mayor Bartlett
Deputy Mayor Saulnier
Ed Moore
Councillor McCormick
Councillor Foote

The format that Chris Millier suggested for the Public Open House are:

- Informal, **no formal presentation**
- Interactive stations with: Zoning maps, future land use maps and key policy highlights
- Staff and committee available for discussion

Materials to include:

- Summary of **major changes**
- Residential and commercial zone handouts
- Optional questionnaire for feedback

For Staff

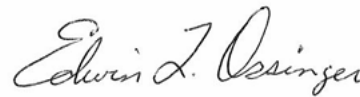
- The acoustics at Digby Station are not ideal and the committee requested a alternative venue to be explored.
- Draft materials circulated to committee by **May 11**
- Public release by **May 15**
- Committee to finalize draft before submission to Council for formal adoption process
- Open House Tuesday **May 26, 2026**
- Post-open house review meeting scheduled for **June 23, 2026**

G. **Questions & Answers relating to the business discussed**
None

H. **Date of next meeting.**
H.1 May 26, 6:00 PM for Public Hearing
 June 23, 2026 at 6:00 for Planning meeting

I. **Adjournment**
Motion:
Moved by Councillor Weir and seconded by Deputy Mayor Saulnier that there being no further business the meeting was adjourned at 9:00 PM
Motion carried

CHAIRPERSON



DEVELOPMENT OFFICER